



Comprehensive User Guide for Doctors: Digital Outpatient Clinic Management & EMR Platform

Introduction

Welcome to your AI-assisted digital outpatient clinic management and electronic medical record (EMR) generation platform. This comprehensive system is designed to streamline your clinical workflow, enhance patient care, and provide a seamless experience for both you and your patients. This guide details all available functionalities and provides step-by-step instructions for optimal use.

Key Features Overview

- **Dashboard Analytics:** View comprehensive metrics on patient visits and appointments
- **Clinic Management:** Add, modify, or delete clinic details and assistant access credentials
- **AI-Assisted Prescription Generation:** Voice-to-text technology for efficient smart prescription creation.
- **Multi-lingual Prescription Support:** Automatic translation into 22 Indian languages
- **Auto Complete:** If you need to type / correct anything, just type 2 / 3 letters, it will provide all possible options (like Chief Complaints/ Symptoms, Medical Diagnosis/ Disease name etc) to select. No need to type all.
- **Smart Appointment Management:** Streamlined booking and scheduling system
- **Intelligent Patient Records:** Unified patient history and treatment timeline
- **Medication Intelligence:** Price comparison and salt composition information, along with different brand name of same medicine and price from top Indian Pharmaceutical companies. This is available instantly on prescription pad page.

Contents

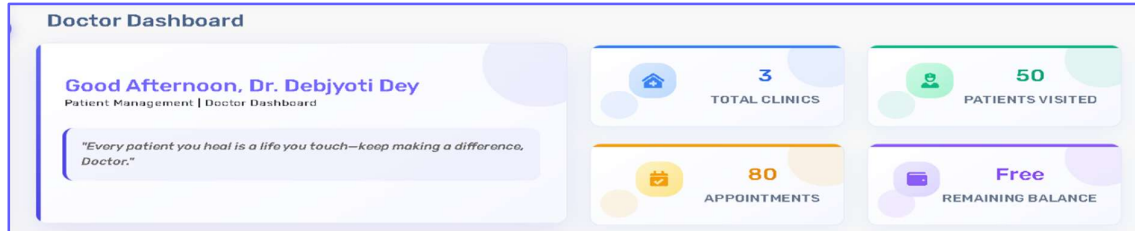
#	Subject	Page No.
1.	Dashboard Management	3
2.	Clinic Management	4
3.	Booking Management	8
4.	Appointment Management	17
5.	Patient Consultation & Prescription Generation	23
6.	Prescription Management	33
7.	Patient Record Management	36
8.	Schedule Management	37
9.	Template Management	38
10.	Patient Messages	44
11	Smart Features Highlights	45

Detailed Functionality Guide

1. Dashboard

The dashboard provides a comprehensive overview of your practice analytics:

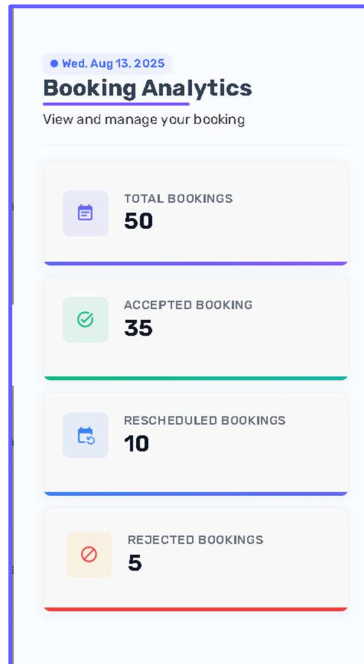
- **Patient Visit Analytics:** Track total patients visited across all clinics or specific locations



- **Appointment Forecasting:** View upcoming appointments and their status
- **Historical Data Analysis:** Access historical data of patient visits by clinic location

Select Clinic		
Clinics		
Patuli Clinic		
<div> Appointments of Selected Clinics </div>		
Date	Clinic	Appointments
<div> August 11, 2025 </div>	<div> Patuli Clinic </div>	<div> 2 </div>
<div> August 12, 2025 </div>	<div> Patuli Clinic </div>	<div> 7 </div>
<div> August 13, 2025 </div>	<div> Patuli Clinic </div>	<div> 1 </div>
<div> August 14, 2025 </div>	<div> Patuli Clinic </div>	<div> 1 </div>

- **Performance Metrics:** Monitor key performance indicators for your practice

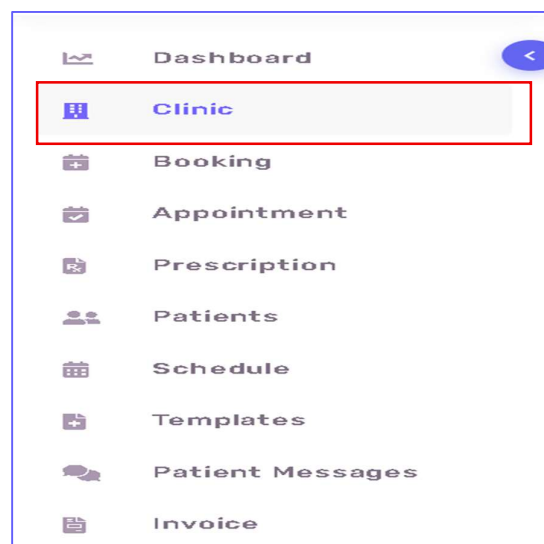


The dashboard is your command centre for making data-driven decisions about your practice and patient care.

2. Clinic Management

The Clinic section allows you to:

- **Add/Modify Clinic Details:** Update information about your clinic locations
 - a. From the navigation bar, select the 'Clinic' section



- b. On the **Clinic** page, click on the **Add Clinic & Assistants** button located at the top-right corner to onboard your new clinic

Patuli Clinic

Dr. Debjoti Dey

Manage Your Clinic & Assistants

Add, edit, or remove assistants or clinics, update clinic details, and change clinic passwords

Search clinics...

ADD CLINIC & ASSISTANTS

4 clinics found

- c. Fill in the **Onboarding Form** with the correct clinic and assistant details, then click the **Submit** button.

Add New Assistant

Add, edit, or remove assistants or clinics, update clinic details, and change clinic passwords.

Enter Clinic Details :

Clinic Name * Demo Clinic

City/Address * Kolkata

District * South 24 Pargana

PIN Code * 012345

Clinic Helpline No. * 1234567890

Enter Assistant Details :

Full Name * Sufol Kundu

Mobile No. * 1234567890

☒ Whatsapp Number Same as Phone Number

Whatsapp No. * 1234567890





Email Id demo@gmail.com

Password * 123456Demo@

Confirm Password * 123456Demo@

SUBMIT

- d. Here, you can see the list of clinics. To make changes, click on the 'Edit' button in the 'Actions' column for the respective clinic.

CLINIC NAME	CLINIC CODE	ASSISTANT	LOCATION	CONTACT	STATUS	SELECTION	ACTIONS
clinic	cli7890	demow	Kolkata	1234567890	Active	Current	 
Demo Clinic	Dem7890	Sufol Kundu	Kolkata	1234567890	Inactive	Set Active	 

- e. You can now edit the clinic location and other details as needed. Once the updates are made, click the 'Update' button to save the changes.

Edit Existing Assistant

Edit Clinic Details :

Clinic Name *
Demo Clinic

District *
Kolkata

Clinic HelpLine No. *
1234567890

City/Address *
5 Number Bus Stand, Garia

PIN Code *
12345

Edit Assistant Details :


Full Name *
Sufol Kundu

Whatsapp No. *
1234567890





Mobile No. *
1234567890

Email Id
demo@gmail.com

☐ Change Password

 UPDATE

- After clicking the 'Update' button, you can see that the location has been changed.

CLINIC NAME	CLINIC CODE	ASSISTANT	LOCATION	CONTACT	STATUS	SELECTION	ACTIONS
clinic	cli7890	demow	Kolkata	1234567890	Inactive	Set Active	 
Demo Clinic	Dem7890	Sufol Kundu	5 Number Bus Stan...	1234567890	Active	Current	 

- **Manage Assistant Access:** Create or modify clinic access credentials for your assistants
 - a. In this section, you can update the assistant details and also change the password within the same Clinic section.

Edit Assistant Details :


Full Name *
demow


Mobile No. *
1234567890


Whatsapp No. *
1234567890

Email Id
demo@gmail.com

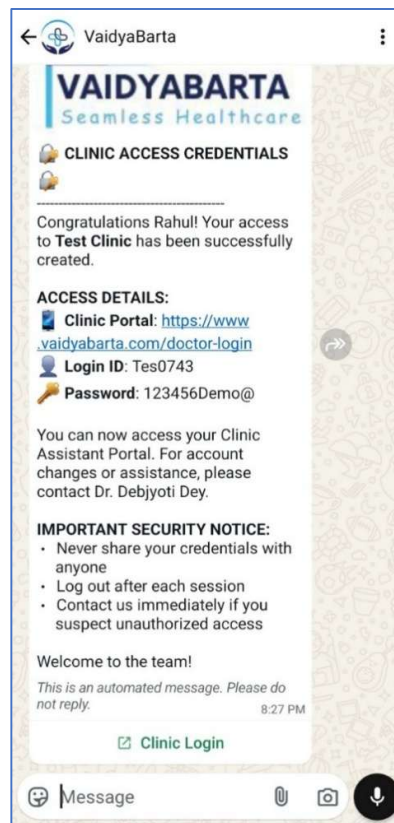
☒ Change Password

New Password *

Confirm Password *

 UPDATE

- **Status Notifications:** Automated WhatsApp notifications to Clinic Assistant about clinic access and credentials.
 - Assistants will receive this type of WhatsApp notification on their registered number, containing the Clinic Access Portal link and their login credentials.



Important Note: Clinic Information will be printed on your prescription header. Modify clinic details as you like it to be printed on your digital prescription.

3. Booking Management

The booking section is where you'll handle all incoming appointment requests:

Booking request for doctor's appointment can be made by patient using patient facing application <https://booking.vaidyabarta.com/> this is a mobile only responsive application. As it's expected that wider population of patient will be sending booking request from mobile devices only.

Clinic Assistant and Doctor can enter booking details from this section also.

- **View Booking Requests:** See all incoming booking requests for available dates
 - a. From the navigation bar, select the 'Booking' section
 - b. Here, you can view all the patients details who have booked appointments, using both the **Next Slot** option and the **Filter by Date** feature.

Bookings For : Patuli Clinic

Search by Name or Phone No.

Q

NEXT SLOT

FILTER BY DATE

⊕ CREATE BOOKING

Bookings available for August 12, 2025

REFRESH

All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 ● 5:12 pm	Aug 12, 2025 ● 12:10 am	a arun	5486972013	New-Consultancy	Pending	✓ 📅 🗑

- **Process New Patients:** Enter complete details for first-time visitors
 - Click on 'Create Booking'. It will open the Search patient registry form.

Bookings For : Patuli Clinic

Search by Name or Phone No.

Q

NEXT SLOT

FILTER BY DATE

⊕ CREATE BOOKING

Bookings available for August 12, 2025

REFRESH

All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 ● 5:12 pm	Aug 12, 2025 ● 12:10 am	a arun	5486972013	New-Consultancy	Pending	✓ 📅 🗑

- To add a new patient, click on the 'New Booking' button.

Enter Patient Details

×

Name *

Mobile No. *

Age

Y M

Gender

▼

☐ Whatsapp Number Same as Phone Number

Whatsapp No.

Email Id

Address

Pincode

Date & Time :

Date

📅

Time

🕒

Purpose -

☒ New Consultancy
 ☐ Follow Up
 ☐ Report
 ☐ Emergency

SUBMIT ➤

- © 2025 YEM Software Innovations Pvt. Ltd. All rights reserved

Bookings For : Patuli Clinic

Search by Name or Phone No. NEXT SLOT FILTER BY DATE + CREATE BOOKING

Bookings available for **August 12, 2025** REFRESH All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Pending	✓ 📅 🗑️

- **Search Returning Patients:** Find existing patients by:
 - Phone number
 - Patient ID/Registration Number

When a patient is found in the system, their information will be automatically populated to save time and ensure accuracy.

- Click on 'Create Booking' button.

Bookings For : Patuli Clinic

Search by Name or Phone No. NEXT SLOT FILTER BY DATE + CREATE BOOKING

Bookings available for **August 12, 2025** REFRESH All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Pending	✓ 📅 🗑️

- For repeat patients you can search and find all existing patient details using their phone number or patient ID. Click on "Book" button the searched patient.

Search Patient Registry

Search By: Phone Number (selected), Patient ID

Phone Number:

5 recent patients • Use search to find specific patients

PATIENT NAME	CONTACT INFO	ACTION
Debjyoti Patient ID: GH0GVCLI	7980040743	Book
Raj Patient ID: PQVJT6MS	7980040743	Book
raju rastoki Patient ID: YSRIX42L	7980040743	Book
Debjyoti Koner Patient ID: ORLUG3XU	7980040743	Book
priyanka roy Patient ID: WN25FPR6	7980040743	Book

Rows per page: 5 1-5 of 5

- c. Enter Date and Time, chose Purpose and **Save**. A booking record will be created for patient.

Make A Booking

Choose Date

Choose Time

Purpose - ☒ New Consultancy ☐ Follow Up ☐ Report ☐ Emergency

SAVE

Booking Actions




For each booking request, you (Doctor / Clinic Assistant) can:

- **Confirm:** Accept the booking and assign a specific date and time for visit.
- a. In the booking section, where all bookings are listed, click the (**Accept**) icon in the **Actions** column to confirm the booking.

Bookings For : **Patuli Clinic**

Search by Name or Phone No. **NEXT SLOT** **FILTER BY DATE** **CREATE BOOKING**

Bookings available for **August 12, 2025** **REFRESH** **All Status**

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Pending	  

- b. Chose time and **ACCEPT** to finalize the booking.







Accept Booking

Choose Time


12:05 AM
12:10 AM
12:15 AM
12:20 AM
12:25 AM
12:30 AM
OK

CANCEL **ACCEPT >**

- c. When the time is accepted, the status will be updated to **Accepted**, and it will also appear in the **Appointment** section for further processing.

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Accepted	  
2	August 12, 2025 7:21 pm	Aug 12, 2025 12:05 am	r raj	1579524695	New-Consultancy	Accepted	  



- **Reschedule:** Suggest an alternative date and time

- a. In the booking section, where all bookings are listed, click the  (**Reschedule**) icon on the **Actions** column to reschedule the booking.

Bookings For : **Patuli Clinic**


Search by Name or Phone No.


Bookings available for **August 12, 2025**

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Pending	 

b. Select **Date**, **Time** and click on **Reschedule** to finalize the booking.

Reschedule Booking [Confirm]

Select Date 

Choose Time 

12:10 AM
12:15 AM
12:20 AM
12:25 AM
12:30 AM
12:35 AM

d. In the booking section, click on **Filter by Date**, then select the **From** and **To** dates matching the ones you previously selected during rescheduling, to check the status of the patient.

Search by Name or Phone No.

NEXT SLOT

12-08-2025 13-08-2025

+ CREATE BOOKING

Bookings from August 12, 2025 to August 13, 2025

All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Accepted	✓ ⌚ 🗑
2	August 12, 2025 7:21 pm	Aug 12, 2025 12:05 am	r raj	1579524695	New-Consultancy	Accepted	✓ ⌚ 🗑
3	August 12, 2025 8:17 pm	Aug 13, 2025 12:10 am	a avishak	7980040743	New-Consultancy	Rescheduled	✓ ⌚ 🗑

Rows per page: 5 1-3 of 3 < >

- **Cancel:** Decline the booking with an optional reason
 - In the Actions column of the booking section, click on (**Cancel**) icon to cancel the booking for any reason.

Bookings For : Patuli Clinic

Search by Name or Phone No.

NEXT SLOT

FILTER BY DATE

+ CREATE BOOKING

Bookings available for August 12, 2025

REFRESH All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 5:12 pm	Aug 12, 2025 12:10 am	a arun	5486972013	New-Consultancy	Pending	✓ ⌚ 🗑

- On the pop-up select **Yes** if you want to cancel the booking.

Confirm Cancellation

Are you sure you want to cancel the booking for **Rajpal** ?

NO YES

- You can see "Rejected" in the Status column of the Booking section for that patient

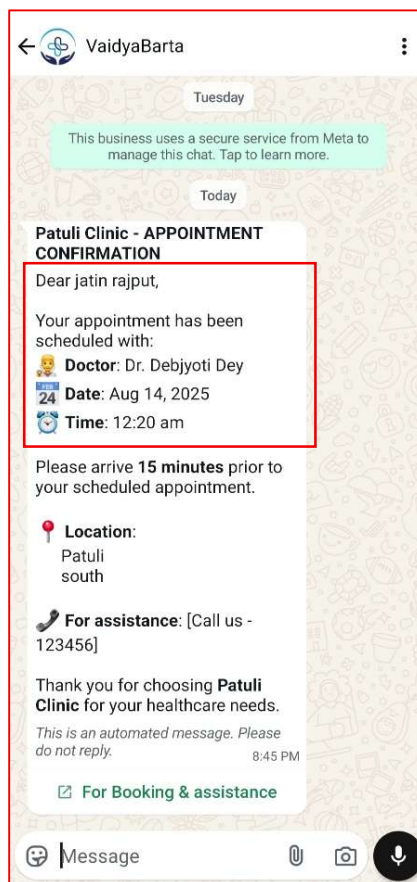
Bookings available for August 12, 2025							REFRESH	All Status
ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS	
1	August 12, 2025 ● 5:12 pm	Aug 12, 2025 ● 12:10 am	a arun	5486972013	New-Consultancy	Accepted	✓	🗓️
2	August 12, 2025 ● 7:21 pm	Aug 12, 2025 ● 12:05 am	r raj	1579524695	New-Consultancy	Accepted	✓	🗓️
3	August 12, 2025 ● 9:07 pm	Aug 12, 2025 ● 12:05 am	R Rajpal	6548741532	New-Consultancy	Rejected	✓	🗓️

Important Note: When allocating appointment times, try to space appointments by at least 5-minute intervals. While the system allows scheduling multiple patients at the same time, this should be done thoughtfully to manage patient flow.

Confirmation Process

After taking action on a booking request:

1. The system automatically sends a WhatsApp notification to the patient with the status update



2. Confirmed appointments are moved to the Appointment section
 - a. Previously we accept a patient named "arun"

ID	BOOKED ON	APPOINTMEN...	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 13, 2025 ● 12:44 am	Aug 13, 2025 ● 12:05 am	a arun	7980040743	New-Consultancy	Accepted	✓ ⌚ 🗑

- b. In the Appointment section, you will notice that the same patient has been added automatically, confirming that the booking has been successfully moved from the Booking section.

DATE	TIME	NAME	VISIT	PHONE	PURPOSE	STATUS	ACTION
August 13, 2025	● 12:05 am	a arun NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT > ...

3. Rescheduled appointments generate a new Confirmed Appointment request.

Search by Name or Phone No.

NEXT SLOT

12-08-2025

13-08-2025

CREATE BOOKING

Bookings from August 12, 2025 to August 13, 2025

All Status

ID	BOOKED ON	APPOINTMENT FOR	NAME	PHONE	PURPOSE	STATUS	ACTIONS
1	August 12, 2025 ● 5:12 pm	Aug 12, 2025 ● 12:10 am	a arun	5486972013	New-Consultancy	Accepted	✓ ⌚ 🗑
2	August 12, 2025 ● 7:21 pm	Aug 12, 2025 ● 12:05 am	r raj	1579524695	New-Consultancy	Accepted	✓ ⌚ 🗑
3	August 12, 2025 ● 8:17 pm	Aug 13, 2025 ● 12:10 am	a avishak	7980040743	New-Consultancy	Rescheduled	✓ ⌚ 🗑

Rows per page: 5
1-3 of 3

4. Appointment Management

The appointment section displays all confirmed bookings for any given date, allowing you to:

- **Schedule Direct Appointments:** Create confirmed appointments directly
 - a. Click on **Appointment** from navigation bar
 - b. Now, click on the **"Create Appointment"** button to directly schedule a new appointment.

Appointments For : Kamalgazi Clinic ⓘ

Search By Name or Phone No.

NEXT SLOT

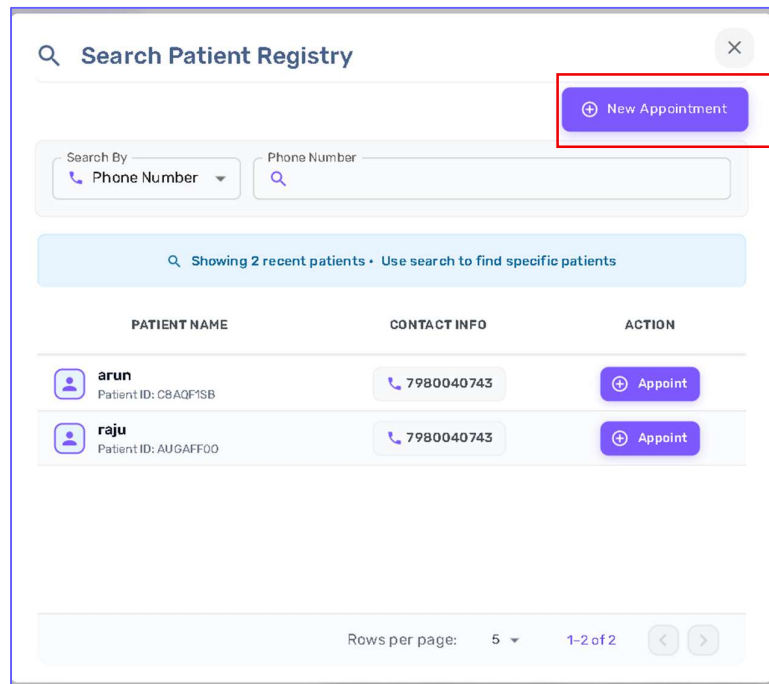
dd-mm-yyy

dd-mm-yyy

CREATE APPOINTMENT

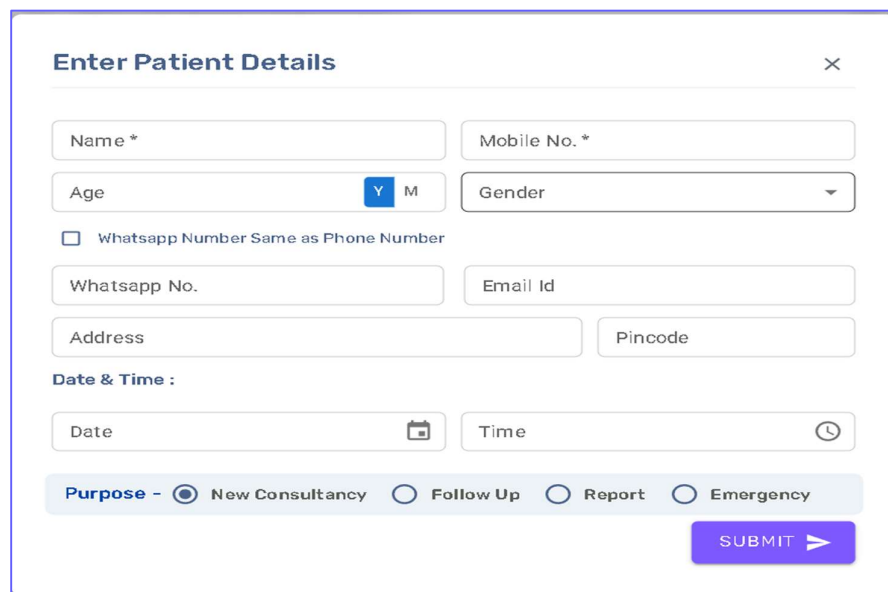
Appointments from Not Available

- c. Click **New Appointment** button on the Search Patient registry form. Enter Patient Details form opens.



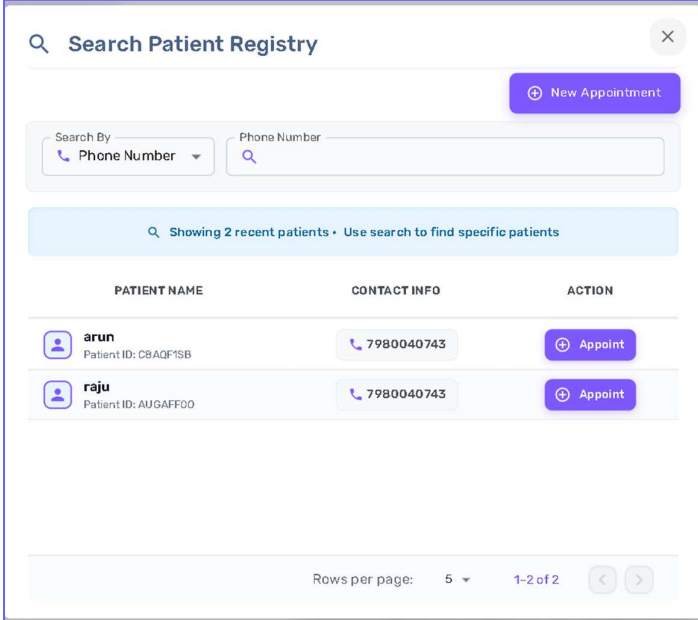
The screenshot shows the 'Search Patient Registry' form. At the top right, there is a purple button labeled 'New Appointment' with a plus icon, which is highlighted by a red rectangular box. Below this, there is a search bar with a dropdown menu set to 'Phone Number' and a search icon. A message states 'Showing 2 recent patients • Use search to find specific patients'. Below this is a table with three columns: 'PATIENT NAME', 'CONTACT INFO', and 'ACTION'. The table lists two patients: 'arun' (Patient ID: CBAQF1SB) and 'raju' (Patient ID: AUGAFF00), both with the contact number '7980040743'. Each patient row has an 'Appoint' button. At the bottom, there is a pagination bar showing 'Rows per page: 5' and '1-2 of 2'.

- d. Fill in the patient details, select the time and date, and click **Submit**. This will create an appointment without any prior booking.



The screenshot shows the 'Enter Patient Details' form. It contains several input fields: 'Name *', 'Mobile No. *', 'Age' (with a dropdown for 'Y' and 'M'), 'Gender' (with a dropdown), 'Whatsapp Number Same as Phone Number' (checkbox), 'Whatsapp No.', 'Email Id', 'Address', and 'Pincode'. Below these fields is a 'Date & Time' section with 'Date' and 'Time' input fields, each with a calendar icon. At the bottom, there is a 'Purpose' section with four radio buttons: 'New Consultancy' (selected), 'Follow Up', 'Report', and 'Emergency'. A purple 'SUBMIT' button with a right arrow is located at the bottom right.







- **Accommodate Walk-ins:** Enter details for patients without prior bookings
 - a. In the Appointment section, when you click on **Create Appointment**, you will see a **New Appointment** button. Click on it.



Search Patient Registry

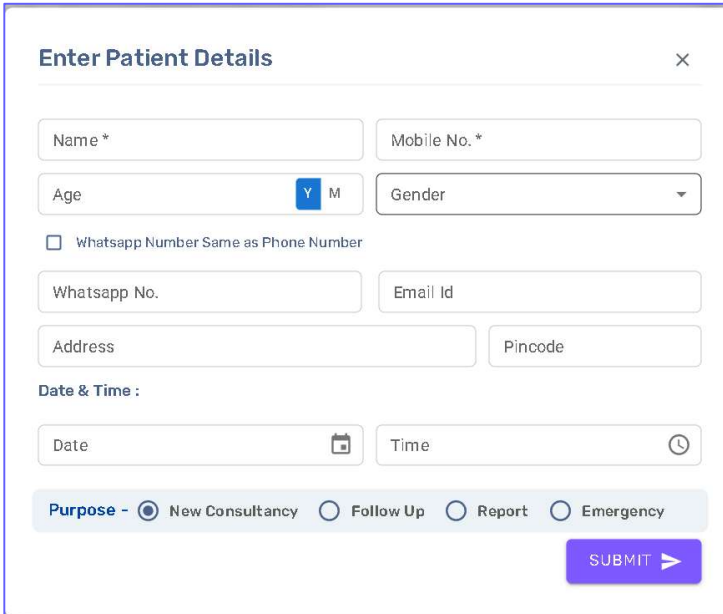
Search By: Phone Number (selected) | Phone Number:

Showing 2 recent patients • Use search to find specific patients

PATIENT NAME	CONTACT INFO	ACTION
 arun Patient ID: CBAQF1SB	 7980040743	 Appoint
 raju Patient ID: AUGAFF00	 7980040743	 Appoint

Rows per page: 5 | 1-2 of 2

- b. Now, fill out this patient form with the proper details of the walk-in patient and click the **Submit** button. This will create an appointment directly for the walk-in patient, and it will automatically appear in the list where all patients are displayed.



Enter Patient Details

Name * | Mobile No. *

Age Y M | Gender

☐ Whatsapp Number Same as Phone Number

Whatsapp No. | Email Id

Address | Pincode

Date & Time :

Date | Time

Purpose - ☒ New Consultancy ☐ Follow Up ☐ Report ☐ Emergency

SUBMIT

- **Manage Appointment Records:** Access the extended options menu (three dots) to:
 - **Edit Appointment** details if needed.
- To perform this, go to the Appointment section where all patients are listed, click on the three-dot menu, and then select the **Edit** (🔧 Edit) button from the menu.

DATE	TIME	NAME	VISIT	PHONE	PURPOSE	STATUS	ACTION
August 13, 2025	12:05 am	a arun NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT > ...
August 15, 2025	12:00 am	r raju NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT Edit Reschedule Cancel

- a. In the next form update the patient's details and click on the **Save Changes** button. This will update the appointment record.

Edit Appointment Details

Patient Name *

Age *

Y M

Gender *

Visit Type

Phone Number

CANCEL

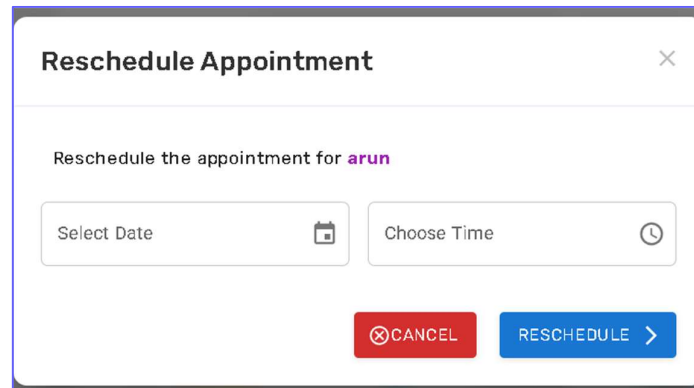
SAVE CHANGES ✓

- o **Reschedule** a confirmed appointment

- a. Click On Reschedule ( Reschedule) button as Highlighted below

DATE	TIME	NAME	VISIT	PHONE	PURPOSE	STATUS	ACTION
August 13, 2025	12:05 am	a arun NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT > ...
August 15, 2025	12:00 am	r raju NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT Reschedule Edit Cancel

- b. Select the reschedule date and time in the next popup and click 'RESCHEDULE' Button



Reschedule Appointment [X]

Reschedule the appointment for **arun**

Select Date [Calendar Icon] Choose Time [Clock Icon]

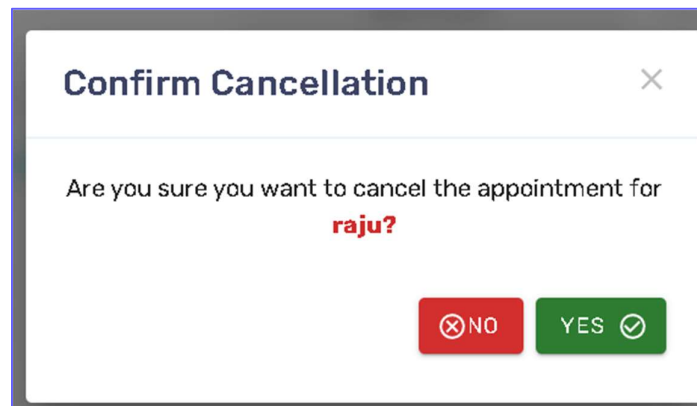
[X] CANCEL RESCHEDULE >

- **Cancel** a confirmed appointment.
 - a. In the Appointment section, under the **Actions** column, click on the three-dot menu and then select **Cancel** (⊗ Cancel) if you want to cancel the appointment.

DATE	TIME	NAME	VISIT	PHONE	PURPOSE	STATUS	ACTION
August 13, 2025	12:05 am	arun NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT > ...
August 15, 2025	12:00 am	raju NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT > ...

Merge
 Edit
 Reschedule
 Cancel

- b. Then a pop-up will appear. Select YES.













Confirm Cancellation [X]

Are you sure you want to cancel the appointment for **raju**?

[X] NO YES [checkmark]

- **Merge** patient IDs
 - a. To merge a patient, click on the three dots and then select the **Merge** (↗ Merge) button.

DATE	TIME	NAME	VISIT	PHONE	PURPOSE	STATUS	ACTION
August 13, 2025	12:05 am	 arun <small>NEW PATIENT</small>	0	7980040743	New-Consultancy		 VISIT > ...
August 15, 2025	12:00 am	 raju <small>NEW PATIENT</small>	0	7980040743	New-Consultancy		 VISIT > ...

 Merge
 Edit
 Reschedule
 Cancel


b. Select the patient that you want to merge with your currently selected patient.


Merge Patients


Find and merge this patient record into another existing patient profile


Current Patient


ⓘ This Patient Record will be merges into the selected patient record:

 **arun** New patient
Patient ID: L58EMN3Y

 **Gender:** Male

 **Age:** 52 Y


 **Phone:** 5486972013

 **WhatsApp:** 5486972013

Address: Pelican Residency, Ramchandrapur, Kamalgachhi More, Kolkata, West Bengal, India, 2c

Select Patient to Merge

ⓘ Search and choose the patient record you want to retain:



Search for a patient

Enter Phone No. or Patient ID

MERGE PATIENTS


c. Now, click the “Merge Patients” button to merge the two patients.


Merge Patients


Review selected appointments before merging


Current Patient


ⓘ This Patient Record will be merges into the selected patient record:

 **arun** → New patient
Patient ID: L58EMN3Y →

 **Gender:** Male →

 **Age:** 52 Y →


 **Phone:** 5486972013 →



 **WhatsApp:** 5486972013 →


Address: Pelican Residency, Ramchandrapur, Kamalgachhi More, Kolkata, West Bengal, India, 2c →


Selected Patient RESET

ⓘ Verify and swap the patient record you want to retain:

 **jatin** New patient
Patient ID: 254XQ2ZI

 **Gender:** Male  **Age:** 85 Y

 **Phone:** 7980040743

 **Whatsapp:** 7980040743

Address: Pelican Residency, Ramchandrapur, Kamalgachhi More, Kolkata, West Bengal, India, 2c

MERGE PATIENTS

Patient ID Merging: This important feature allows you to consolidate patient records when a returning patient has been inadvertently assigned a new ID. By merging the new ID with their original registration number, you maintain a complete and continuous patient history.

5. Patient Consultation & Prescription Generation

The consultation workflow is streamlined for efficiency:

Starting a Consultation

- Click on Appointment from navigation bar.
- Select a patient from the appointment list and click "VISIT".

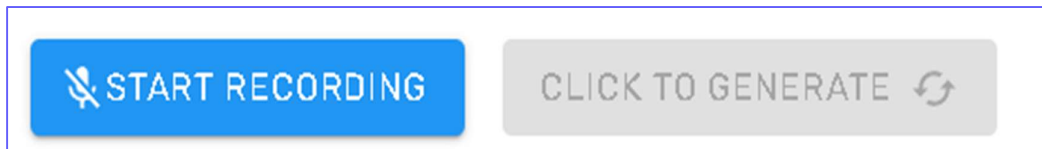
DATE	TIME	NAME	VISIT	PHONE	PURPOSE	STATUS	ACTION
August 13, 2025	12:05 am	a arun NEW PATIENT	0	7980040743	New-Consultancy	Pending	VISIT > ...

- The system will record consultation start time automatically.
- You can view patient details including visit count, new/returning status, contact information, and address on top bar.

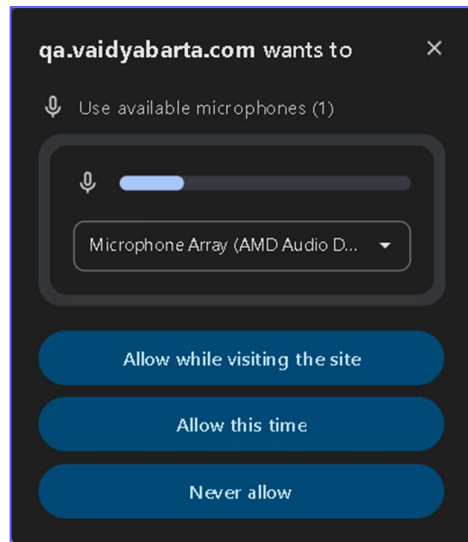
Arun
 82 Y
 Male
 0 visits
 New-Consultancy
 7980040743
 Pelican Residen...

AI-Assisted Prescription Generation

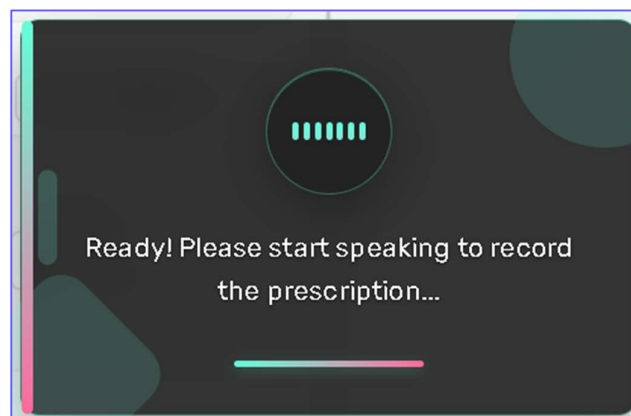
1. After examining the patient, click "Start Recording"
 - a. You can see the button at the bottom of your prescription page when you click on **Visit**.



- b. When you click this button for the first time, you will need to grant microphone permission, as shown below.



- c. After that, when you see the message “Ready! Please start speaking to record the prescription...”, you can begin dictating your prescription.



2. Dictate the following clinical details in English:

- Chief complaints

- Medical history

Medical History Select Template

Migraines (15 Days)

Medical History Duration

2 Enter medical condition... e.g., 7 Days

Tab through fields • Enter to navigate • Duration shows options after entering a number

TEMPLATE

- Physical examination/vitals

Vitals/Test Results/Examination No Templates

BP HR RR Temp GCS SpO2 Weight Height BMI

BP: 180/72 mmHg Temp: 92 °F

Examination Value # Unit

Tab through fields • Enter to navigate • Fill examination and value to add

TEMPLATE

- Medical diagnosis

Medical Diagnosis No Templates

Dengue

Diagnosis Duration

2 Enter primary diagnosis... e.g., 7 Days

Tab through fields • Enter to navigate • Duration shows options after entering a number

TEMPLATE

- Medication details with dosage instructions (e.g., "twice daily after food"). While providing the instruction provide as much information as possible.

Medication(Rx) No Templates

Dolo 1000mg Tablet | 1 - 1 | After Food | Daily | 800 Days

Medicine Name & Composition → COMPARE

Start typing to search medicines...

Dose Timing Frequency Duration

Special Instructions + ADD

Use Tab to navigate, Enter to select options, Ctrl+Enter to add

TEMPLATE

- Recommended tests/procedures

- Lifestyle advice and recommendations

NOTE: You can omit any of this section while dictating. Section which you speak only will be generated in Prescription.


3. Click "Stop Recording" when dictation is complete. In the same place where you click the 'Start Recording' button, it will change to a 'Stop Recording' button. Once you are done, click this button to stop the recording.

4. Click "Generate" to create a formatted prescription automatically

Smart Medication Features

- **Autocomplete:** Quick selection of medications as you type

Medicine Name & Composition

 cetapin ✕ → COMPARE

Cetapin XR 1000mg Tablet	Metformin (1000mg)
Sanofi India Ltd	strip of 10 Tablet pr Price : ₹41
Cetapin XR 500mg Tablet	Metformin (500mg)
Sanofi India Ltd	strip of 20 Tablet pr Price : ₹51.89
Cetapin S 50mg/500mg Tablet	Sitagliptin (50mg) + Metformin (500mg)
Sanofi India Ltd	strip of 10 tablets Price : ₹103.15
Cetapin V 0.3mg Tablet SR	Metformin (500mg) + Voglibose (0.3mg)


Duration—
e.g., 7 Days

+ ADD

TEMPLATE

- **Salt Composition:** Automatic display of active ingredients

Medicine Name & Composition

 cetapin ✕ → COMPARE

Cetapin XR 1000mg Tablet	Metformin (1000mg)
Sanofi India Ltd	strip of 10 Tablet pr Price : ₹41
Cetapin XR 500mg Tablet	Metformin (500mg)
Sanofi India Ltd	strip of 20 Tablet pr Price : ₹51.89
Cetapin S 50mg/500mg Tablet	Sitagliptin (50mg) + Metformin (500mg)
Sanofi India Ltd	strip of 10 tablets Price : ₹103.15
Cetapin V 0.3mg Tablet SR	Metformin (500mg) + Voglibose (0.3mg)

Duration—
e.g., 7 Days


+ ADD


TEMPLATE


- **Price Comparison:** View and compare prices across multiple brands


a. First, select the medicine. Then, you will see a button labelled 'Compare'—click on it.


Medicine Name & Composition


 Cetapin XR 1000mg Tablet | Metformin (1000mg) → COMPARE

Dose—



Timing—


Frequency—


Duration—
 e.g., 7 Days

Special Instructions—
 E.g., Take with plenty of water, etc. (Press Ctrl+Enter to add medication)

+ ADD

 Use Tab to navigate, Enter to select options, **Ctrl+Enter** to add TEMPLATE

b. Now, you will see a list of the same medicine with different prices from various manufacturers. Click the 'Select' button to choose your medicine.

Medicine Comparison (Brand & Price)

Sanofi India Ltd strip of 10 Tablet pr ₹ 41 ₹ 4.10/unit
Metformin (1000mg)

Medicine Name	Manufacturer/Marketer	Pack Size	Price (₹)	Unit Price (₹)	Action
Glyrep 1000mg Tablet XL	Emcure Pharmaceuticals Ltd	strip of 10 tablet xl	30.00	3.00 Best Price	SELECT
Zoform -SR 1000 Tablet	FDC Ltd	strip of 10 Tablet pr	31.89	3.19	SELECT
Metsmall 1000 Tablet SR	Dr Reddy's Laboratories Ltd	strip of 15 tablet sr	58.40	3.89	SELECT
Metatime 1000 XR Tablet	Mankind Pharma Ltd	strip of 10 tablet xr	40.47	4.05	SELECT
Glycomet 1gm Tablet SR	USV Ltd	strip of 15 tablet sr	66.10	4.41	SELECT
Maxformin 1000	Eric Lifesciences Ltd	strip of 15	66.10	4.41	SELECT

CANCEL REPLACE MEDICINE

- **Alternative Brands:** Select equivalent medications from different manufacturers based on the same salt composition

Currently Selected :

Cetapin XR 1000mg Tablet
Sanofi India Ltd strip of 10 Tablet pr ₹ 41 ₹ 4.10/unit
Metformin (1000mg)

Medicine Name	Manufacturer/Marketer	Pack Size	Price (₹)	Unit Price (₹)	Action
Glyrep 1000mg Tablet XL	Emcure Pharmaceuticals Ltd	strip of 10 tablet xl	30.00	3.00 Best Price	SELECT
Zoform -SR 1000 Tablet	FDC Ltd	strip of 10 Tablet pr	31.89	3.19	SELECT
Metsmall 1000 Tablet SR	Dr Reddy's Laboratories Ltd	strip of 15 tablet sr	58.40	3.89	SELECT

Previous Records Access

- View patient's past prescriptions and medical history
 - On the Prescription Page, at the top right, there is a button labelled 'Past History'. Click on it.

< BACK
 Raju Rastoki 80 Y Male 1 visits Follow-up 7980040743 Pelican Residen...
PAST HISTORY

b. When you click on that button, it displays all past prescriptions together.

Prescription History of **raju rastoki** SHOW TIMELINE VIEW REPORT

Visit Date	August 13, 2025	August 12, 2025
Chief Compl...	Headache - Moderate - 10 Days	Headache - Moderate - 10 Days
Medical Hist...	Migraines - 15 Days	Migraines - 15 Days
Physical Exa...	BP: 200/722 mmHg Temp: 2888 °F	BP: 200/722 mmHg Temp: 2888 °F
Diagnosis	Dengue - 20 Days	Dengue - 20 Days
Medications	Dolo 1000mg Tablet Dosage: 1-1-1 After Food Daily 800 Days	Dolo 1000mg Tablet Dosage: 1-1-1 After Food Daily 800 Days

- Instantly reload previous prescriptions to modify for follow-up visits/report if needed. This button is present at bottom left corner.

a. First, click on the arrow button

BACK Raju Rastoki 80 Y Male 1 visits Follow-up 7990040743 Pelican Residen... PAST HISTORY

PRESCRIPTION EDIT : All Categories Select Template

Basic Details

Patient Name: Gender: Age:

Chief Complaints Select Template

No chief complaint added yet

1 Chief Complaint: Severity: Duration:

Tab through fields • Enter to navigate • Duration shows options after entering a number

Medical History Select Template

No medical history added yet

Medical History: Duration:

↑ START RECORDING CLICK TO GENERATE SKIP PREVIEW

- a. Now, click the 'Proceed' button to populate the patient's previous prescription.



Finalization and Sharing

1. Click "Preview" to review the complete prescription
 - a. When everything is set and you are ready to preview and finalize the prescription, click the 'Preview' button at the bottom right corner.

 A screenshot of a web application interface for editing a prescription. The top bar includes a "BACK" button, patient information (Raju Rastoki, 80 Y, Male, 1 visits, Follow-up, 7980040743, Pelican Residen...), and a "PAST HISTORY" button. The main section is titled "PRESCRIPTION EDIT:" and contains three tabs: "Basic Details", "Chief Complaints", and "Medical History". The "Basic Details" tab is active, showing fields for Patient Name (raju rastoki), Gender (Male), and Age (80 Y). The "Chief Complaints" tab shows a "No chief complaint added yet" message and a form to add a new complaint with fields for Chief Complaint, Severity, and Duration. The "Medical History" tab shows a "No medical history added yet" message and a form to add a new history entry with fields for Medical History and Duration. On the right side, there is a sidebar for the doctor "Dr. Debjyoti Dey" (MBBS, Reg No: WBMC-123456, ARTHO, MEDICINE AND ARYHO) and the clinic "Patuli Clinic" (Patuli, south - 700103, Ph No: 123456). At the bottom, there are buttons for "START RECORDING", "CLICK TO GENERATE", "SKIP", and "PREVIEW". The "PREVIEW" button is highlighted with a red rectangular box.

2. Select a language from the multi-lingual dropdown to automatically translate the prescription into any of 22 Indian languages
 - a. On the Preview and Finalize page, at the top right corner, you will find a multi-lingual option with 22 Indian languages. Select the language as per your requirement.

Prescription Finalization
Finalize and manage patient prescriptions

Please Select Language to Generate Multilingual Prescription

Dr. Debjyoti Dey
MBBS
Reg No: WBMC-123456
ARTHRO
MEDICINE AND ARYHO

Patuli Clinic
Patuli
south - 700103
Ph No: 123456

Name: raju rastoki (80 Y. M) Patient ID: YSRIX42L Date: August 13, 2025

Language Selection
English
Bengali
Hindi
Assamese
Bodo
Dogri
Gujarati
Kannada

Visit Type
Visit Type: Paid Visit
Patient Priority
Patient Priority: ☆☆☆

SAVE & FINALIZE
SHARE PRINT FINISH

b. Now you can see that this prescription has been converted into Hindi.

Prescription Finalization
Finalize and manage patient prescriptions

Please Select Language to Generate Multilingual Prescription

Dr. Debjyoti Dey
MBBS
Reg No: WBMC-123456
ARTHRO
MEDICINE AND ARYHO

Patuli Clinic
Patuli
south - 700103
Ph No: 123456

Name: raju rastoki (80 Y. M) Patient ID: YSRIX42L Date: August 13, 2025

मुख्य विकायत :
• सरदर (सकम - 10 दिन)

चिकित्सा इतिहास :
• माइल (16 दिन)

पारीरिक जांच :
• BP - 200/722 mmHg • Temp - 2888 °F

निदान :
• डेगू (20 दिन)

Medications(Rx):

Medicine Name	Dose	Duration	Instructions
Dolo 1000mg Tablet	१ - १ - १ भोजन के बाद	रोजाना - ६०० दिन	

Patient Overview
Manage prescription & Send to WhatsApp

RR raju rastoki (80 Y. Male)

WhatsApp: 7980040743
Patient ID: YSRIX42L
Total Visits: 2 visits

Visit Type
Visit Type: Paid Visit
Patient Priority
Patient Priority: ☆☆☆

SAVE & FINALIZE
SHARE PRINT FINISH

3. Categorize the visit as "Paid" or "Free" and assign patient priority (Regular, Requires Attention, High Priority)

←

Prescription Finalization

Finalize and manage patient prescriptions

ⓘ Please Select Language to Generate Multilingual Prescription ▶

Language Selection

Hindi

Dr. Debjyoti Dey

MBBS

Reg No: WBMC-123456

ARTHO

MEDICINE AND ARYHO

Patuli Clinic

Patuli

south - 700103

Ph No: 123456

Name: raju rastoki (80 Y.M)

Patient ID: YSRIX42L

Date: August 13, 2025

मुख्य शिकायत :

• रुद्ध (संघम - 10 दिन)

चिकित्सा इतिहास :

• माइग्रेन (15 दिन)

शारीरिक जांच :

• BP - 200/722 mmHg

• Temp - 2888 °F

निदान :

• डेगू (20 दिन)

Medications(Rx) :

Medicine Name	Dose	Duration	Instructions
Dolo 1000mg Tablet	१ - १ - १	रोजाना - ८०० दिन	भोजन के बाद

👤 Patient Overview

Manage prescription & Send to WhatsApp

RR raju rastoki 80 Y Male

WhatsApp 7980040743

Patient ID YSRIX42L

Total Visits 2 visits

Visit Type

Visit Type

Paid Visit

Paid Visit

Free Visit

Patient Priority

★ ☆ ☆

★ ☆ ☆

SAVE & FINALIZE

PRINT

FINISH

4. Click "Save and Finalize" to complete the consultation. Clicking this button will calculate the total time taken to review a single patient. This will help to calculate average time taken to review a patient.

5. Share prescriptions via:

- WhatsApp (PDF in both English and selected regional language)
- Email
- Direct print option

© 2025 YEM Software Innovations Pvt. Ltd. All rights reserved

Prescription Finalization
 Finalize and manage patient prescriptions

Please Select Language to Generate Multilingual Prescription

Language Selection **Hindi**

Dr. Debjyoti Dey
 MBBS
 Reg No: WBMC-123456
 ARTHO
 MEDICINE AND ARYHO

Patuli Clinic
 Patuli
 south - 700103
 Ph No: 123456

Name: raju rastoki (80 Y. M) Patient ID: YSRIX42L Date: August 13, 2025

Chief Complaints :
 • सरदर्द (मध्यम - 10 दिन)

Medical History :
 • माइग्रेन (15 दिन)

Vitals/Test Results/Examination :
 • BP - 200/722 mmHg • Temp - 2888 °F

Diagnosis :
 • डेगू (20 दिन)

Medications(Rx) :

Medicine Name	Dose	Duration	Instructions
Dolo 1000mg Tablet	१-१-१ भोजन के बाद	रोकना - 400 दिन	

Patient Overview
 Manage prescription & Send to WhatsApp

RR raju rastoki 80 Y Male

WhatsApp 7980040743

Patient ID YSRIX42L

Total Visits 2 visits

Visit Type Visit Type Patient Priority
 Paid Visit ★ ☆ ☆

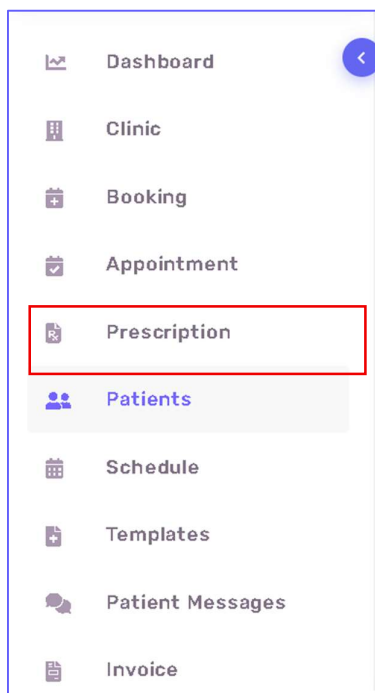
SAVE & FINALIZE

SHARE PRINT FINISH

6. Prescription Management

Access and manage all past and present prescriptions:

- **Search Functionality:** Find patient prescriptions by phone number or patient ID
 - Click on the “Prescription” section in the navigation bar.



- b. You can search for prescriptions using either the phone number or the patient ID from the drop-down menu.

Access Patient Prescription

Access and review patient prescriptions, send them directly via WhatsApp, and download copies when needed. View comprehensive prescription history and previous reports.

Phone No.

Showing 10 recent patients. Use search to find specific patients.

- **Chronological Listing:** View all prescriptions for a patient sorted by date
 - a. After searching for a patient, click on the “View Prescription” button to see all prescriptions for that patient, sorted by date.

RR raju rastoki

7980040743

ID: YSRIX42L

View Prescriptions →

- b. On this page, you can see that all the prescriptions are arranged in proper order by date.

August 13, 2025 2 Prescriptions

Dr. Debjyoti Dey Hindi WBMC-123456 ID: 689c6f6d75925aecd94e43b **DOWNLOAD**

Dr. Debjyoti Dey English WBMC-123456 ID: 689c765ed75925aecd94e4a5 **DOWNLOAD**

Send all prescriptions for August 13, 2025 **SEND ALL**

August 12, 2025 1 Prescriptions

Dr. Debjyoti Dey English WBMC-123456 ID: 689aeb7e5f5d6606809bd9e **DOWNLOAD**

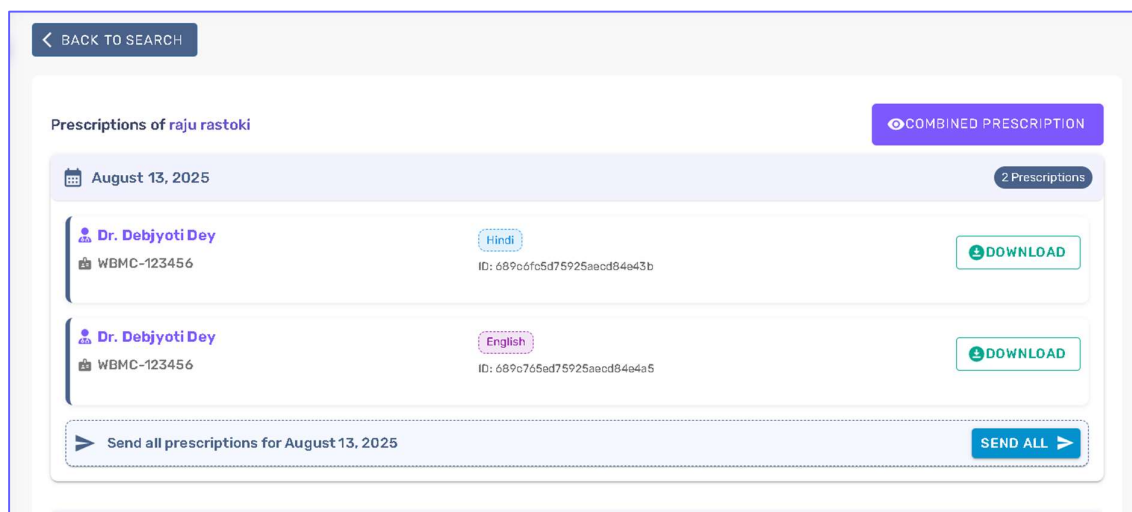
© 2025 YEM Software Innovations Pvt. Ltd. All rights reserved.

- **Document Handling:** View, download, or share prescriptions via WhatsApp

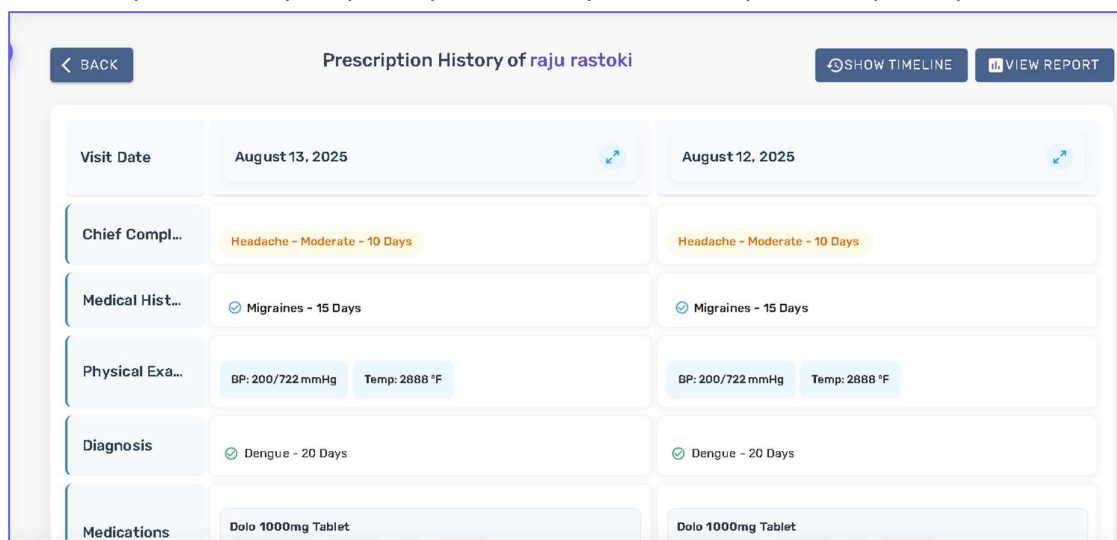


- **Treatment Timeline:** Compare up to three recent prescriptions side-by-side (doctor-only feature)

a. Click on the “Combined Prescription” button located at the top-right corner.



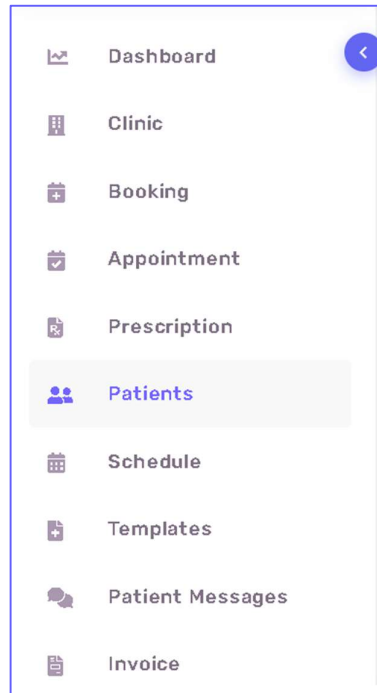
b. Here, you can compare prescriptions side by side, with up to three prescriptions at a time.



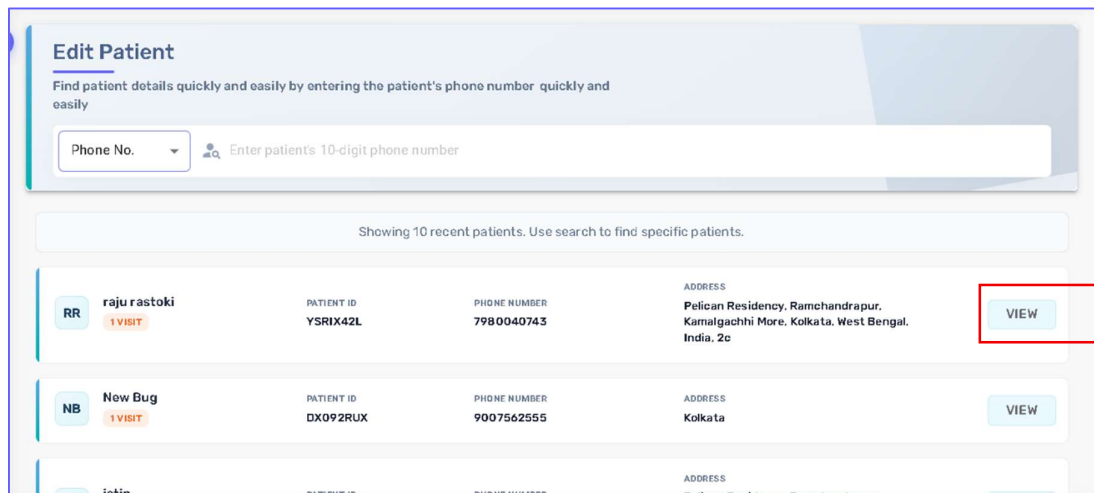
7. Patient Record Management

Maintain comprehensive patient records:

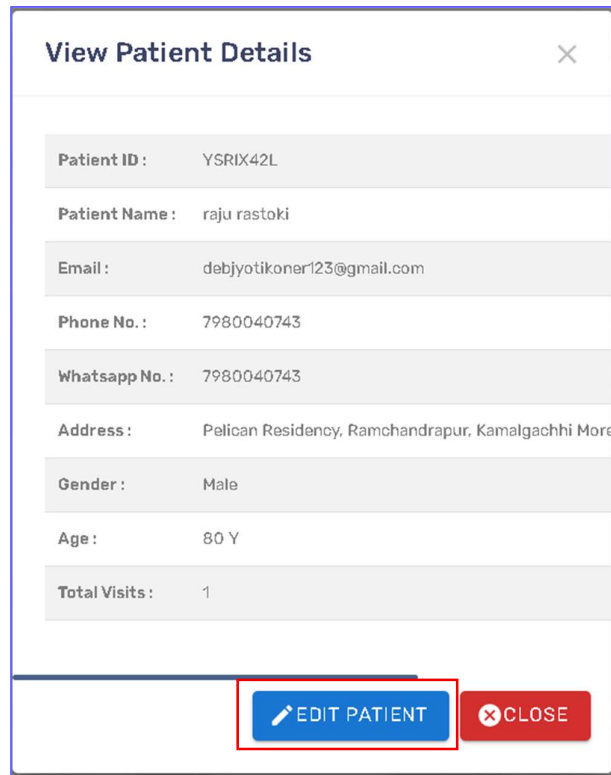
- Edit patient details such as name, age, address, and contact information
 - a. From the navigation bar, click on the “Patients” section to be redirected to the patient edit page.



- b. You can see all the registered patients here and click on the view Button to see the patient's details



- c. Here you can see the edit patient button for update the patient's details



View Patient Details [X]

Patient ID :	YSRIX42L
Patient Name :	raju rastoki
Email :	debjyotikoner123@gmail.com
Phone No. :	7980040743
Whatsapp No. :	7980040743
Address :	Pelican Residency, Ramchandrapur, Kamalgachhi More
Gender :	Male
Age :	80 Y
Total Visits :	1

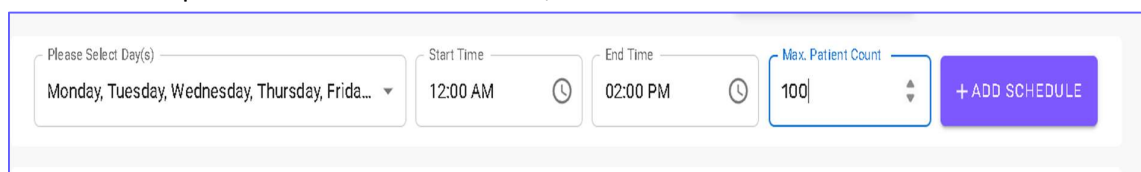
[EDIT PATIENT] [CLOSE]

- Note: Patient ID/Registration Number is permanent and cannot be changed after the first visit
- Access complete patient history across all clinics under your care

8. Schedule Management

Optimize your availability across multiple clinics:

- **Weekly Schedule:** Set regular weekly availability patterns
 - **Monthly Schedule:** Create custom schedules for specific months
 - **Patient Capacity:** Define maximum patients per day/session
 - **Time Allocation:** System assumes 5-minute increments per patient visit
- From navigation bar click on schedule section
 - On the Scheduling page, select the date and time (from – to) from the drop-down menu, set the maximum patient count as shown below, and then click on the “Add Schedule” button.



Please Select Day(s): Monday, Tuesday, Wednesday, Thursday, Friday ▼

Start Time: 12:00 AM [Clock Icon]

End Time: 02:00 PM [Clock Icon]

Max. Patient Count: 100 [Up/Down Arrow]

[+ ADD SCHEDULE]

- c. Now, click on “Save Schedule” to add the doctor’s schedule.

Please Select Day(s)
Monday, Tuesday, Wednesday, Thursday, Friday

Start Time
12:00 AM

End Time
12:00 PM

Max. Patient Count
100

+ ADD SCHEDULE

Available Schedules 7 Schedule

Day	Time	Patient Count
Monday	12:00 AM - 12:00 PM	100
Tuesday	12:00 AM - 12:00 PM	100
Wednesday	12:00 AM - 12:00 PM	100

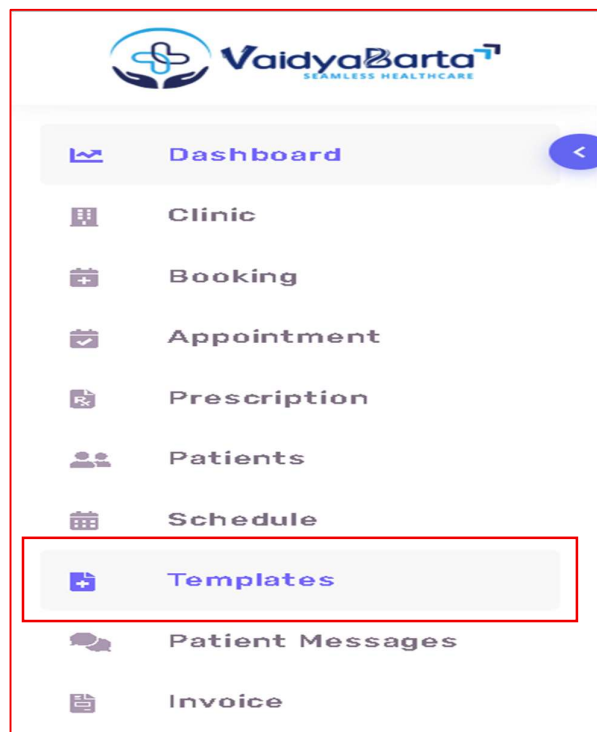
< BACK

SAVE SCHEDULE

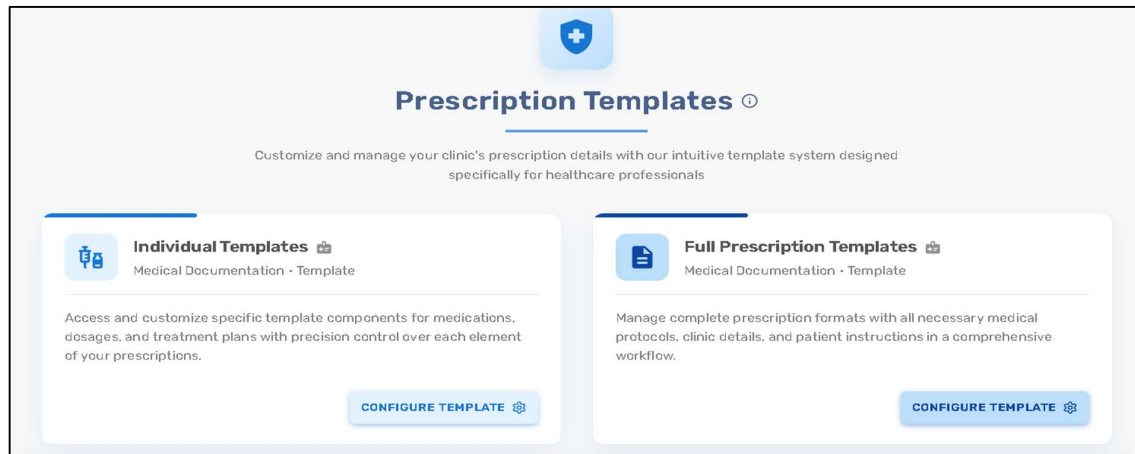
9. Template Management

Easily manage and customize your prescription documentation with **Individual Templates** and **Full Prescription Templates**. This feature helps doctors and clinic assistants save time and maintain accuracy while writing prescriptions.

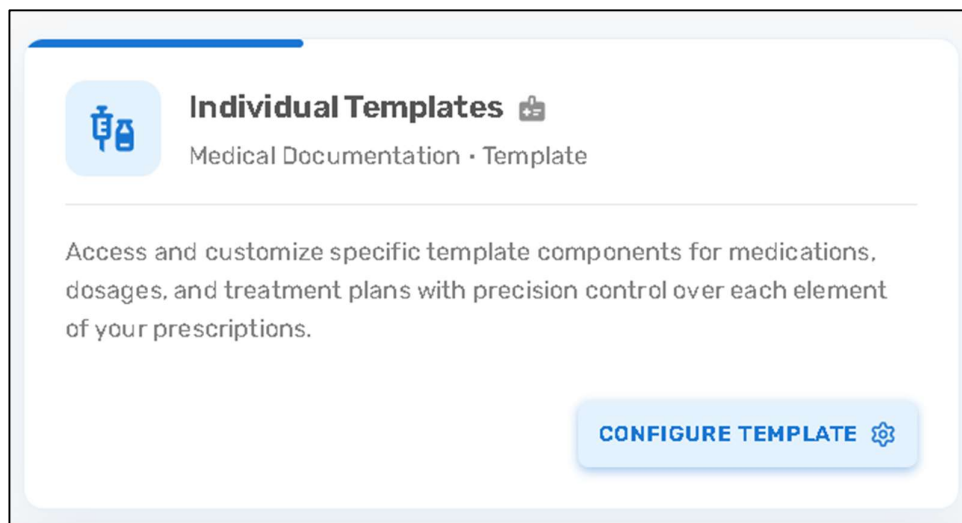
- a. From the navigation bar, click on the **Templates** section.



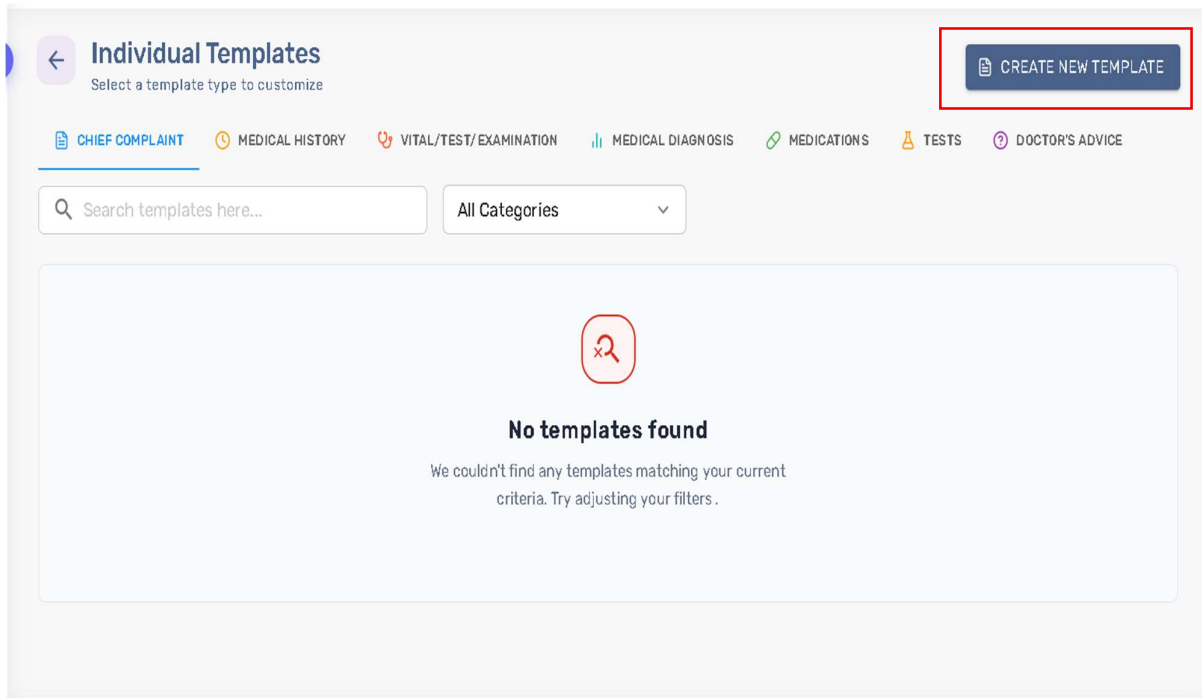
- b. You will be redirected to the **Prescription Templates** page as shown below. Here, you will see two options:
- **Individual Templates** – Create or manage templates part-by-part such as Chief Complaints, Medical History, Diagnosis, Medications, etc



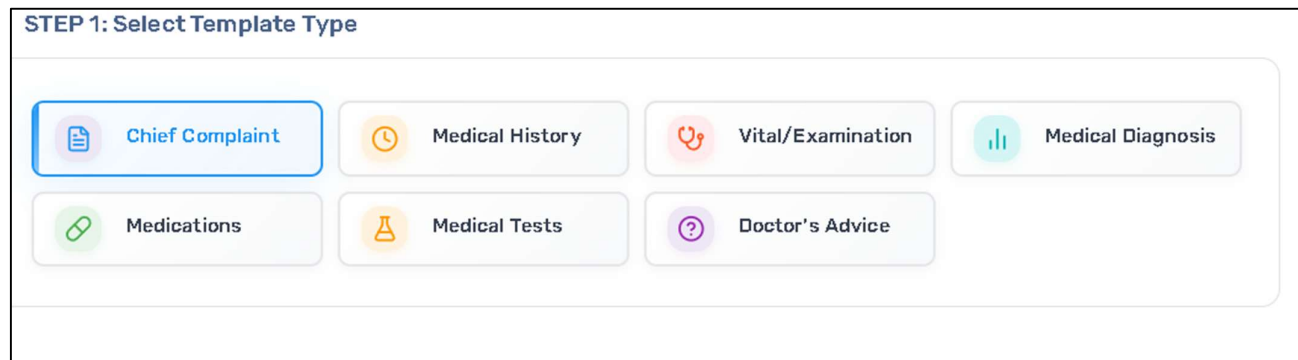
- **Full Prescription Templates** – Create complete prescription formats including all medical protocols, clinic details, and patient instructions
- **Creating a New Individual Template**
 - a. Click on **Configure Template** under the **Individual Templates** section.



- b. Click on the Create new template Button on Individual templates.



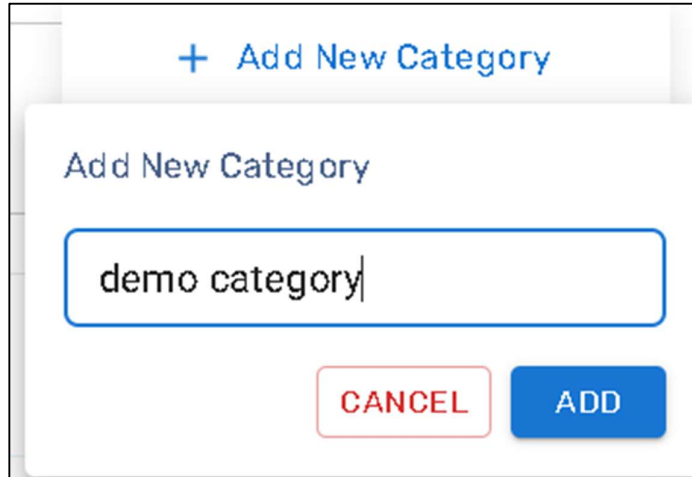
- c. then Select the component you want to create (e.g., Chief Complaints, Medical History, Diagnosis, Advice, or Tests).



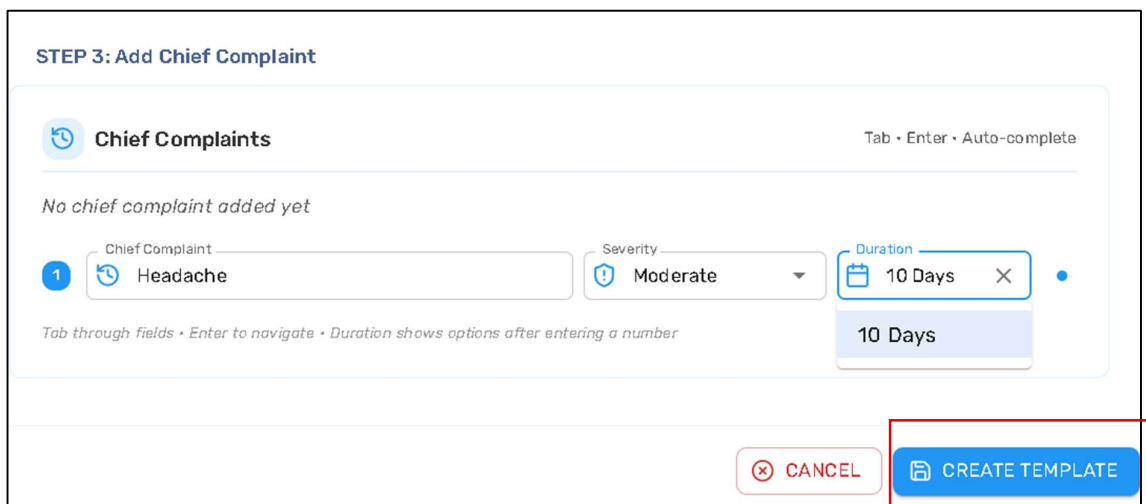
- d. Then fill the template name description and select existing category or create a new category.



- e. To add a new category, click on the “Add New Category” button. Enter the desired category name in the input field, and then click the “Add” button to save it.



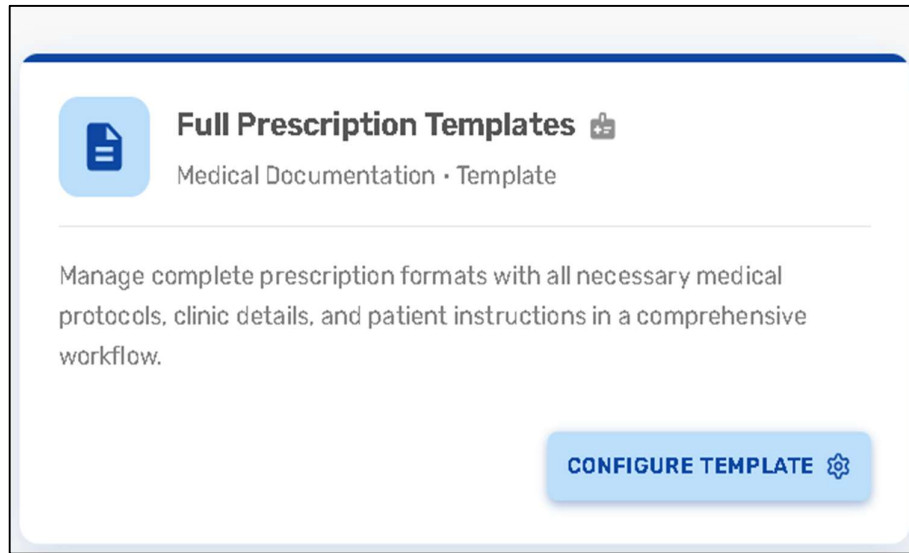
- f. To add a Chief Complaint, enter the complaint (e.g., “Headache”) in the Chief Complaint field. Next, select the severity level (e.g., Mild, Moderate, Severe) from the dropdown menu. Finally, specify the duration (e.g., 10 Days) and save the details, then click on the Create Template Button to save the Template



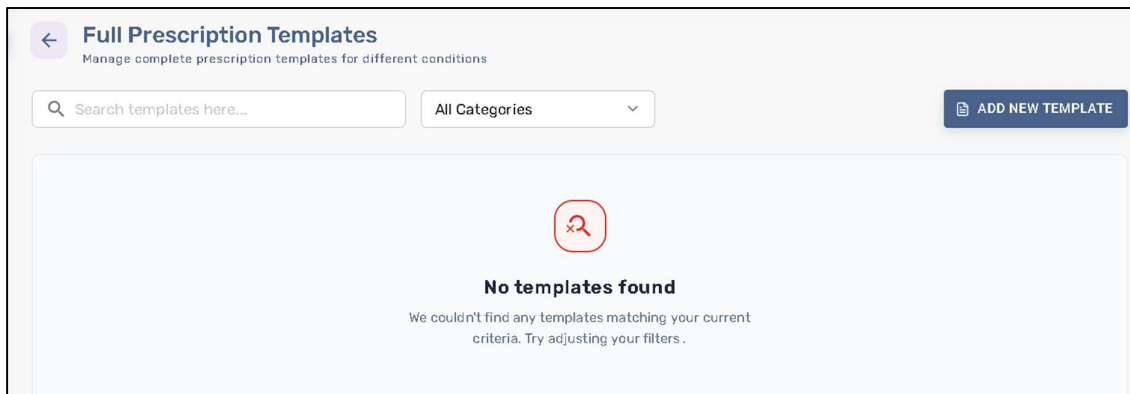
Example: You can create a “Common Cold” template with Chief Complaint = Cough & Cold, Medical History = Allergic Rhinitis, Prescription = Paracetamol, etc.

○ **Creating a Full Prescription Template**

- a. Click on Configure Template under the Full Prescription Templates section.



- b. Then click on the ADD NEW TEMPLATE Button



- c. Enter all necessary details for the complete prescription, including Chief Complaints, Medical History, Diagnosis, Treatment, Advice, and Follow-up Instructions and Save the full template for quick use in future cases.

Create New Full Prescription Template

Info Chief Complaints Medical History Vitals/Test Results/Examination Me >

Template Information

Template Name Choose Category ▼

Description

Chief Complaints Tab • Enter • Auto-complete

No chief complaint added yet

Chief Complaint Severity Duration

CANCEL CREATE TEMPLATE

Tip: Full templates are best used when patients present with recurring or similar symptoms.

○ Using Templates While Writing Prescriptions

When you are creating a prescription:

1. You can **directly insert an existing template** (Individual or Full).
2. For Individual Templates, select the specific part you want to add.

< BACK Raju Rastoki 80 Y Male 1 visits Follow-up 7990040743 Pelican Residen... PAST HISTORY

PRESCRIPTION EDIT :

All Categories ▼ Select Template ▼ ↺

Basic Details

Patient Name Gender Male Age 80 Y

Chief Complaints

No chief complaint added yet

1 Chief Complaint Describe main symptom... Severity Select ... Duration e.g., 7 Days

Tab through fields • Enter to navigate • Duration shows options after entering a number

Medical History

No medical history added yet

Medical History Duration e.g., 7 Days

START RECORDING CLICK TO GENERATE SKIP PREVIEW

Dr. Debjyoti Dey Patuli Clinic
 MBBS
 Reg No: WBMC-123456
 ARTHO
 MEDICINE AND ARYHO
 Name: raju rastoki (80 Y, M) Patient ID: YSR1X42L Date: August 13, 2025

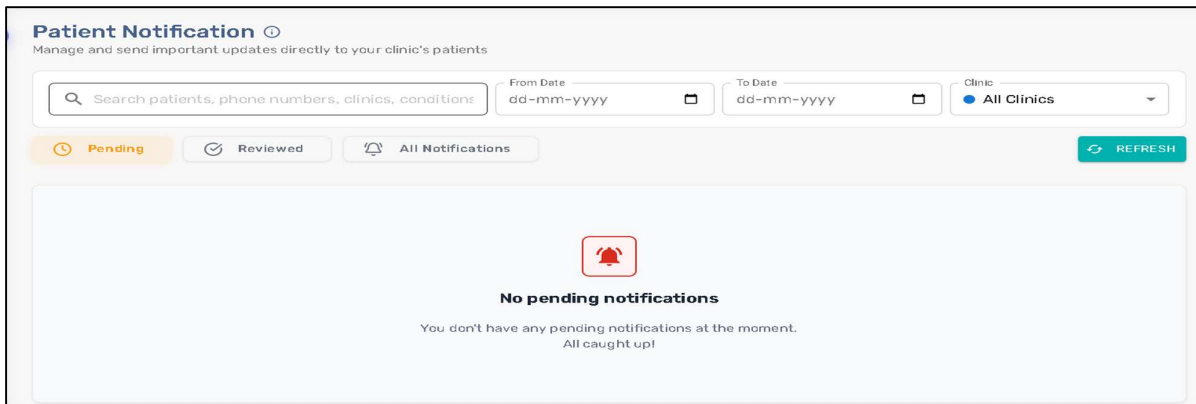
3. For Full Templates, the entire prescription format will be auto-filled.

Tip: This saves time and ensures accuracy in cases where symptoms and treatments are repetitive.

✅ **Note:** Templates can be created, edited, or deleted anytime, allowing flexibility for doctors and assistants to manage patient care efficiently.

10. Patients Messages

Review and respond to patient queries review patients reports and chat with them directly for seamless communication.



Here Patients Can Communicate or Send Patients Report to the Doctor for Review

Smart Features Highlights

1. **AI Voice Recognition for Prescription Generation:** Convert spoken clinical notes directly into formatted prescriptions
2. **Automated Multi-lingual Translation:** Instantly translate prescriptions into 22 Indian languages
3. **Medication Intelligence:** Compare prices and alternatives based on identical salt compositions
4. **Patient ID Unification:** Merge duplicate patient records to maintain continuous medical history
5. **Treatment Timeline View:** Compare multiple prescriptions side-by-side to track treatment progression
6. **WhatsApp Integration:** Share prescriptions instantly via WhatsApp in multiple languages
7. **Intelligent Scheduling:** Manage appointments across multiple clinics with customizable time slots

Best Practices

1. Always click "Visit" when the patient enters your consultation room to accurately track consultation duration
2. Use the voice recording feature for all sections of the prescription to maximize efficiency
3. Review generated prescriptions carefully before finalizing
4. Utilize the medication comparison feature to offer cost-effective options to patients
5. Maintain proper schedule settings to avoid overbooking
6. Regularly check the dashboard for practice insights and upcoming appointments

This AI-assisted platform is designed to enhance your clinical efficiency while improving the patient experience. By utilizing all features effectively, you can optimize your practice workflow and focus more time on patient care.